

# ***Boccia England Annual General Meeting***

## ***MINUTES (Draft)***

Date: 24 November 2018

Time: 16.00-16.09

Members Present: T. Fearn, D. Bentley, E. Moulam (Trustee Nominate)

Member Proxy: Southern All Stars, T. Cradock, A. Cradock

Board Attendees: Mike Walker (Chair), Owen Watson (Treasurer Nominate), Jonathan Rudge (Director)

Officer Attendees: Chris Ratcliffe (CEO), Anne-Marie Ward (Head of Business Support)

Other Attendees: M. Else, S. Clow, G. Judge

### **1. Apologies & Introduction**

1.1 Apologies were received from Board members: Katie Pearce, Dan Newton, Lauren Templeton, and Members: A. Cradock T. Cradock. B. Feeney, B. Moulam and R. Ross.

1.2 M. Walker opened the meeting and thanked the Board for their work and contribution to date. M. Walker expressed his thanks on behalf of Boccia England to M. Else as the previous Board Chair.

M. Walker introduced himself as the new Independent Board Chair as of May 2018, in line with the Sport England Code of Governance requirements for the organisation to have an Independent Chair. He stated that he is thoroughly enjoying the role and is delighted to see the sport of boccia growing.

### **2. Minutes**

2.1 The minutes of the general meeting held on 11 November 2017 were approved as a correct record and signed.

### **3. Annual Report & Accounts**

3.1 C. Ratcliffe updated Members on the financial status of the organisation and advised that O. Watson has been co-opted on to the Board since June as Treasurer.

It was noted that the organisation is operating with a six months' reserve and is currently in a healthy position.

It was noted that significant funding is received from Sport England for the period 2017-21 but the organisation is improving its range of funding income to reduce its dependency on Sport England.

No questions or comments were received by members.

M. Walker highlighted the infographic which Boccia England has created to showcase progress made in 2017/18. It was noted that the document has been well received as a simple snapshot of Boccia England work.

The annual report and accounts were approved and adopted.

#### **4. Election of Honorary Officers**

4.1 It was noted that Andrea White stood down as Treasurer from the Board in May 2018.

It was agreed that the following officer, having been formally proposed and seconded, be elected for 2018/19:

Treasurer/ Senior Independent Director/ Trustee: Owen Watson

4.2 It was agreed to remove the role of Company Secretary from the Board structure and replace it with a Vice-Chair position.

Members were advised that recruitment for this role is currently underway.

#### **5. Election of Board Members**

5.1 It was noted that Katie Pearce has come to the end of her four-year term on the Board and has decided not to stand for re-election.

It was agreed that the following officer, having been formally proposed and seconded, be elected for 2018-21:

- Director/ Trustee- Elizabeth Moulam

#### **6. Any other Business**

6.1 None

*The Chairman closed the meeting at 16.09*